



921 American Pacific Drive, Suite 300, Henderson, NV 89014  
Phone: 702.451.4203 Fax: 702.451.4302

## VOLUNTEER APPLICATION

The following information will be kept confidential.  
Return to [VolunteerCoordinators@SAFEHouseNV.org](mailto:VolunteerCoordinators@SAFEHouseNV.org) or mail/fax to S.A.F.E. House, Inc.

Name _____	Date _____	
Address _____		
City _____	State _____	Zip _____
Telephone (work) _____	(home) _____	(cell) _____
E-mail _____		
Occupation _____	Employer _____	
Emergency Contact: Name _____		Relationship _____
Phone number _____		Cell _____

How did you learn about S.A.F.E. House? \_\_\_\_\_

How did you become interested in working with survivors of domestic violence? \_\_\_\_\_

\_\_\_\_\_

Have you ever been a volunteer before?  Yes  No

If yes, for what organizations and what activities did it include? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you still volunteer at the above organizations?  Yes  No

Why are you interested in becoming a volunteer at S.A.F.E. House? \_\_\_\_\_

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What skills, areas of expertise, or aspects of your education and life could you bring to S.A.F.E. House as a volunteer? \_\_\_\_\_

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Do you have experience working with people in stressful situations, or with diverse and vulnerable populations?     Yes     No

If yes, please explain. \_\_\_\_\_

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From the list on page 4, what volunteer positions appeal to you at this time? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What days will you be able to work?  Mon  Tues  Wed  Thurs  Fri  Sat  Sun  
What times of the day will you be able to work?  Mornings  Afternoons  Evenings  
Approximately how many hours will you be able to work? [ \_\_\_\_ each week] OR [ \_\_\_\_ each month]  
Minimum of 12 hours each month.

Please provide one professional and one personal reference (no family members).  
*Professional reference*  
Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone Number \_\_\_\_\_ Years Known \_\_\_\_\_  
*Personal reference*  
Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone Number \_\_\_\_\_ Years Known \_\_\_\_\_

Do you have a valid driver's license or State Identification?  Yes  No  
Have you ever been arrested for domestic violence?  Yes  No  
Have you ever been convicted of a felony or misdemeanor?  Yes  No If yes, please explain:  
\_\_\_\_\_

In the best interest of the people we serve, staff and volunteers, S.A.F.E. House conducts a criminal background check on all volunteers prior to assigning duties. You will be asked to provide information for submission to a background check. S.A.F.E. House maintains a data file with contact information for all volunteers.

I have made no willful misrepresentation on this application and understand that my acceptance as a volunteer with S.A.F.E. House, Inc. is subject to a favorable, routine inquiry of local law enforcement records. I do attest the information I have supplied is true to the best of my knowledge. I also attest that, if I have been a victim of domestic violence, at least two years have passed since that occurred. I understand that S.A.F.E. House, Inc. will contact references listed. I understand that the provision of false information is grounds for my immediate dismissal from S.A.F.E. House, Inc. volunteer services.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

# VOLUNTEER OPPORTUNITIES

## Emergency Shelter

- **Shelter Facilitation:** Assist with Hotline crisis calls, preliminary in-take of new residents, and general shelter upkeep.
- **Child Care:** Assist in the Child Learning Center working with children on art and nurturing projects.
- **After-School Tutoring:** Assist in the Child Learning Center tutoring children on English and math.
- **Shopping:** Assist staff with weekly shopping for shelter residents, or retrieving donations from donors.
- **Food Bank Delivery:** Assist in unloading and sorting the weekly food bank donations.
- **Special Events:** Assist with special events/dinners and holiday parties for shelter residents.

## Advocacy

- **Court Advocacy:** Accompany clients in court on general proceedings to include temporary protective orders, child custody, divorce, and criminal cases.
- **Mediation Advocacy:** Accompany clients in mediation sessions.
- **Transitional Client Advocacy:** Assist clients transitioning from shelter living to independent living. Assist at community meetings to garner/provide information about available resources.

## Outreach

- **Community Outreach:** Represent or assist the agency at domestic violence awareness events or fundraising events at various community venues.
- **Web Maintenance/Data Entry:** Ensure the website and all databases are up-to-date.

## Office

- **Warehouse/Shelter Boutique:** Assist with the sorting and distribution of in-kind donations, which includes supplying clothing to shelter residents and their children.
- **Office Assistance:** Respond to phone inquires or walk-in visitors; collect and process in-kind donations; and assist with general administrative functions.
- **Information Technology:** Troubleshoot problems and help develop automated approaches to existing systems.
- **Other:** Volunteers with specialized skills or talents may help identify a new position based on their interests and the needs of the organization.